P+C Meeting Minutes – Wed 2 April 2014

Present: BPS: Belinda Mikhail-Gogos, Jo Edwards, Lynda Lovett, May Ellwood, Maria Lambos; P+C: Andrea Smith, Arthur Graves, Biddy McDermott, Clare Rumboll, Cliff Philipiah, David Finlay, John Bayliss, Kim Janson, Lyndal Rutgers, Nyree Morrison, Robert Bennett, Rob Taubman, Tiffany Zehnal, Vanessa James, Van Allen

Minutes recorded by: Andrea Smith

1. Welcome
Meeting opened: 7.10 pm. Welcome to Maria Lambos, new Balmain Public School principal.

2. Apologies
Venetia Hendry; Robert Smith; Robyn Elmslie; John Collyer

3. Previous minutes
• Previous meeting minutes accepted unanimously

4. Principal’s report
• Teachers have been involved in half-day, teamwork-based training in preparation for implementation of new literacy and numeracy programs; 2 further days’ training planned.
• Thanks to Belinda, teachers and parents for help at Cross Country Carnival; Nathan Wang Y5 has qualified for State Swimming Carnival.
• Thanks to parents involved in canteen working bee.
• Thanks to P+C for support this term.
• Friday 4 April – mufti day; money raised to go to Sydney Children’s Hospital; Easter hat parade 9.30 am Friday 11 April, Gladstone Park; Stage 3 camp next week Milson Island, Hawksbury.
• Playground masterplan concept presented by Vanessa James and Van Allen.
  o Up to $200,000 available for facilities management; deadline Friday 11 April. Works to be completed by June 2015.
  o Three priorities identified: (A) New asphalting. South p/ground – create basketball court with acrylic sports surface; East p/ground – move handball markings to this area away from side gate; West p/ground – synthetic grass to green-up area. (B) Increase shade and bench areas; Weather shed (Darvall corner) – new undercover eating area/COLA; toilet forecourt – raised benches and shading; Eaton c/yard – increase curved seating area/seating area. (C) Gladstone Park entry/North garden down side of hall (Y6 area). Potential bike/scooter storage area.
  o Query to P+C re replacing toilet blocks (as fits criteria for facilities management) – decided preference should be given to replacing asphalt.
  o DEC management vs self-management – will opt for DEC management.
  o Community support required and confirmed by Rob Bennett and P+C.

5. Finance report
• Presented by John Bayliss
• P+C accounts to be audited by Billy Cutler, Rozelle Public School by end of April.
  ⇒ John Bayliss to liaise with Billy Cutler
• Signatories for P+C bank account.
  ⇒ John Bayliss to organize
6. **P+C funding priorities for 2014**

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>Musical instruments (glockenspiels) – class use</td>
<td>$3000</td>
<td>Application for funding ($1500) has been made to Balmain Community Bank by Jo Edwards and Biddy McDermott</td>
</tr>
<tr>
<td>iPod docks (x4), iPods (x4) and audio cables (x11)</td>
<td>$1000 (in total)</td>
<td>Approved</td>
</tr>
<tr>
<td>Curtains for stage</td>
<td>$2700</td>
<td>Approved (NB cost does not include installation)</td>
</tr>
<tr>
<td>Guided reading tables (x2)</td>
<td>$1600 (in total)</td>
<td>Approved</td>
</tr>
<tr>
<td>Blinds for hall</td>
<td>$3500</td>
<td>Approved</td>
</tr>
</tbody>
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⇒ **Lynda Lovett** to place order for 2x guided-learning tables (for use in early Stage 1 classes)
⇒ **Jo Edwards** to place order for curtains for stage
⇒ **Andrea Smith** to place order for blinds for hall with Wynstan
⇒ **Cliff Philipiah** to place order for 4x ipods, 4x docking stations, 11x Smartboard sound cables
⇒ **John Collyer** to order drapes for stage

Keeping school community informed of funding priorities (for levy) and items purchased to date.
⇒ **Rob Bennett and Cliff Philipiah** to supply draft text for **Jo Edwards** to use as announcement about upcoming P+C levy in Week 11 newsletter
⇒ **Cliff Philipiah** to prepare P+C levy flier for next term – guided learning tables to be targeted as goal for P+C levy

7. **Events**

• Movie organised for term 1, Fri 4 April, to be run by Y4 parents. Movie licence granted.
• Term 2 Mother’s Day gift (chocolates or macaroons); $800 of lingerie prizes will be raffled
  ⇒ **Cliff Philipiah** organizing quotes from Adriano Zumbo and chocolate suppliers
• Term 2 Movie night for K–Y2 kids. Vanessa James offered to coordinate (with advice from Biddy)
  ⇒ **Cliff Philipiah** organizing licence and merchandise for raffle
  ⇒ **Mark Janson** to organize bar licence once date confirmed
• Date for BFR 2014 confirmed as 7 December 2014

8. **OOSH**

Health and safety audit completed 2 April 2014 to assess safety of scooters and bikes in playground. This will determine if bike storage shed available to P+C.
⇒ **Nyree Morrison** to inform Jo re outcome of audit.
• Andrea Smith and Kim Janson raised concerns regarding attitude of ESC staff to parent volunteers and P+C members when accessing canteen and school facilities during OOSH hours of operation.
  ⇒ **Jo Edwards** to meet with representatives of ESC Mangement Committee and Katya de la Rocha to discuss how this can be effectively managed
  ⇒ **Jo Edwards** to email copy of licence to Vanessa James and Rob Taubman for their comment
  ⇒ **Nyree Morrison** to inform ESC Management Committee about issues raised
  ⇒ **Canteen Committee** to meet with Katya about use of canteen 2-days per week and to come up with suggestions to ensure shared access is as smooth as possible
9. Canteen
   • Working bee took place Sat 29 March to clean and repaint canteen. Attended by 12 BPS parents. Nyree Morrison and Jen Wilson completing painting Thursday 3 April. Ceiling still to be done.
   • $300 provided by ESC as contribution to costs (equates to half of costs).

10. RSA certification
   • No longer available online.
   • Biddy McDermott and Van Allen have valid RSA certificates and happy to work in bar during events.
   ⇒ Cliff Philipiah to investigate costs of RSA courses/group session for P+C members.

Meeting closed 9.28 pm

Next Meeting – Wednesday 7 May 2014 – 7.00pm to 8.30pm